

# Customer Returns Request

<b>Customer</b>	<b>Requested By</b>	<b>Date</b>
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Product Code	Description	Date Supplied	Invoice or Picking Slip Ref #	Qty Returned	Return Code	Comments

**Return Codes:** C1 - Incorrect Goods Ordered, C2 - No Longer Required, S1 - Incorrect Goods Supplied, S2 - Damaged Goods.

**For Warehouse Use Only:**

Stock in Saleable Condition      Yes       No

Returned to Stock                      Yes       No

Supplier Return Reference(s)      

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Actioned By       Date

**For Administration/Accounts Use Only:**

Credit Note Agreed?                      Full                      Partial                      Zero

          

Credit Note Reference(s)                      

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Actioned By       Date